TO ALL PERSONNEL CONCERNED		MEMORANDUM		FROM <u>Mr. Charles Takacs</u>		
SUBJECT	ADDENDUMS	DATE	3-5-81	TELEPHONE NO.	2-3200	

On many occasions in the past, because of the time required to get Addendums duplicated and approved by the FHWA, the issuance of the Addendum is several days after the date of the Addendum. This gives the impression that the Addendum was not issued as soon as it could have been.

Therefore, effective immediately, ADDENDUMS and the Acknowledgement Form thereto shall not be dated as to the date they are prepared, typed or issued.

Charles Takacs, Chief

Bureau of Special Engineering